

Slovak University of Agriculture in Nitra

The order of the rector n. 4/2020

**Determining the organization and conditions of work at the dormitory at
SUA Nitra in the academic year 2020/21**

YEAR 2020

In accordance with the publication of the manual of measures for universities and dormitories by the Ministry of education, science, research and sport of the Slovak Republic and with regard to current, valid measures and decisions by the Public Health Office of the Slovak Republic, I am releasing this

order of the rector

for the organization and conditions of work at SUA in Nitra (hereinafter referred to as "ŠDaJ" or "dormitory") for the academic year 2020/2021.

1. The aim is to establish the basic conditions of work at „ŠDaJ" for the duration of the necessity to maintain epidemiological measures and recommendations. It only adjusts the conditions of work that differ from (or the ones that have been modified beyond the standard) the standard conditions of work that arise from hygienic and labor law regulations.

2. I am setting up a permanent **Monitoring and Coordination Board of ŠDaJ at SUA in Nitra**, which scope and competencies relate to the monitoring and evaluation of the epidemiological situation, designing and managing of measures in accommodation facilities of SUA in Nitra. It's members are stated in Annex no. 1 of this order.

3. I am appointing contact people for accommodated students regarding the epidemiological situation and disease COVID-19, or "the responsible people from the university"

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4. I am putting into effect a warning system "so-called traffic light" for monitoring of the epidemiological situation at three levels - green, orange and red.

The green phase represents a state when there is no person in the SUA Nitra accommodation facility with suspected or confirmed COVID-19 disease.

The orange phase represents the situation when the accommodation facility of the SUA Nitra has a student or employee with suspected COVID-19 disease.

The red phase contains a list of measures in case of several confirmed ones cases of COVID-19 among students or staff.

If there are other legal entities working at premises of "ŠDaJ" (such as student service providers or employees) they will implement individual measures and phases as well with regard to the development of the situation in these premises.

The traffic light is used separately on each accommodation facility of SUA in Nitra. Its usage is managed by Monitoring and the coordination board of ŠDaJ at SUA in Nitra on the basis of epidemiological evaluation situation or in accordance with the decisions of the competent authorities (especially Regional Public Health Office and Public Health Authority).

5. I am imposing the obligation to ensure that all accommodated students have been informed about the conditions of organization and work at ŠDaJ and about concrete measures during individual phases of traffic lights, which are listed in the Annex no. 3 of this order.

Responsible people: director of ŠDaJ, vice-rector of SUA, head of all the premises of ŠDaJ

Deadline: immediate and permanent

6. I am imposing an obligation to ensure that students have been informed about current measures

SUA implemented in order to provide a safe environment and to minimize risk of infection on the campus. In the entrance halls of ŠDaJ, in which students will be accommodated, the facility will publish a notice informing about conditions of stay for students. Students will be informed about these conditions by notice on the university website, by email and other standard ways as well. The information will be updated regularly in case of need.

Responsible people: director of ŠDaJ , SUA vice-rector, head of all the premises of ŠDaJ

Deadline: immediate and permanent

7. I am ordering all university students and staff who will be coming from high-risk countries from September 1st 2020 , to register before crossing the border with the Slovak Republic at <http://korona.gov.sk/ehranica>.

8. General binding instructions for accommodating students:

a. Students can be accommodated according to the schedule during the period from 16.9.2020 until 18.9.2020 after prior registration via online report form where they will state date and time of the arrival to the facility (<https://www.uniag.sk/ubytovanie/>).

b. Students with permanent residence in the territory of the Slovak Republic, who in the last 14 days prior to their arrival to the facility have not been in countries that are listed as “high-risk” are obliged to fill-out "Affidavit prior to arrival to the accommodation facility"- Annex no. 2 of this order. The student who will not fill-out this form will not be accommodated.

c. Students with permanent residence in the Slovak Republic who have in the last 14 days have been in countries that are not on the list of “safe countries” are only allowed to stay in the dormitory if they submit the negative result of the RT-PCR test for COVID-19, performed on the territory of the Slovak Republic (note: the result of the test is accepted only if performed after at least 5-day isolation)

d. All people who enter the territory of the Slovak Republic and visited a high-risk country in 14 days prior to their arrival must report themselves to the locally competent regional Public Health Office (hereinafter referred to as "RÚVZ") in the Slovak Republic and complete isolation. The relevant RÚVZ will contact them inform them about the rules of isolation and manage testing for COVID-19, after at least 5 days prior to their arrival to Slovakia.

e. People with respiratory health problems, fever and etc., or people who have returned from the country where there were proved cases of COVID-19, or they have been in contact with people who are at risk of being infected with this disease, or are infected, are forbidden to enter accommodation facilities.

f. When entering facilities of ŠDaJ, you are obliged to have your face covered, masks are mandatory.

g. Entering the building will only be allowed to accommodated people and people working in the premises (no visits.) Entry for rest of the public is restricted only to premises that provide services for the public and are available for the public.

h. Operations that provide services, and are not managed by the administration of the dormitory are following current measures of Regional Public Health Office.

i. Accommodated students are advised to minimize travelling from dormitories (home or elsewhere) during the academic year.

j. ŠDaJ at SUA in Nitra cannot serve as a place for isolation for students with permanent residence in Slovak Republic. Its address also cannot be stated as a place for home isolation for Regional Public Health Office.

k. The current list of safe countries is published on the website of the Public Health Authority of the Slovak Republic www.uvzsr.sk or on the website of the Ministry of Foreign and European Affairs of Slovak republic www.mzv.sk. It is necessary to follow the current list of safe countries before the actual arrival of the student to Slovakia.

9. Instructions for check-in at the dormitory for international students coming from high-risk countries directly to ŠDaJ:

a. All international students of SUA, full-time study, mobility programmes from high-risk countries of the European Union and all countries that are not members of the European Union are required to submit the negative result of a PCR test not older than 96 hours when entering the dormitory. Furthermore, students coming from high-risk countries are also obliged to remain in the quarantine reserved at ŠD Poľnohospodár, or in home isolation in the case of students not accommodated in ŠDaJ.

b. If the student cannot submit the negative RT-PCR test, s/he will not be accommodated in the dormitory.

c. Students can do the check-in at the dormitory from 7.9.2020

d. The student is obliged to inform about the exact date and time of his/her arrival in advance, at least 48 hours before entering the dormitory.

e. The student will submit a negative result when entering the quarantine facilities: ŠD Poľnohospodár, Vihorlatská 10, Nitra.

f. Similarly, it is necessary to register immediately on the webpage: <https://korona.gov.sk/ehranica/#>

(In the form, among other information you have to state the telephone number, place of isolation).

Based on these data, the Regional Public Health Office will determine the time and place for laboratory diagnosis of COVID-19.

g. The student will be placed in the separate room where he/she will have to remain and wait for testing for COVID-19 (usually on days 5-8 after arrival and registration).

The result will be announced within 1-2 days.

h. In case of a negative result, the student can stay at the dormitory originally allocated to him.

i. The accommodation fee in quarantine isolation was determined according to approved regulation fees for the academic year 2020/21, and will be paid as part of the accommodation fee.

j. During the isolation, the student will be provided with meals (breakfast - 3.10 €, lunch - € 4.30, dinner - € 3.80). Meals are paid for by the student.

k. During isolation, the student is obliged to stay only in the assigned room.

l. Visits cannot be received during isolation.

m. It is necessary to follow all the instructions that the student receives when entering quarantine facility.

n. **Contact person:**

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10. Instructions for accommodating foreign students coming from high-risk countries not directly to ŠDaJ:

a. If a foreign student undergoes quarantine in another quarantine facility, or in domestic isolation on the territory of the Slovak Republic, The student could be accommodated according to schedule in terms 16.9, 17.9. and 18.9.2020 prior to the registration via the online form with the date and exact arrival to accommodation facilities (<https://www.uniag.sk/ubytovanie/>).

b. When checking-in at the dormitory, the student submits proof of completion of quarantine in another facility, or negative COVID test result.

c. Students are required to complete an " Affidavit prior to arrival to the accomodation facility " upon check-in at the dormitory "- Annex no. 2 of this order. Without a completed "Affidavit prior to arrival to the accomodation facility" the student will not be accommodated.

11. Instructions for accommodating foreign students who have not left the Slovak Republic

a. If the student did not move out of dormitory, he did not travel home or even has not been to high- risk country for the last 14 days, that is, the student physically lived in the room and used it during the entire academic year 2019/2020, S/he must at accommodation fill out and submit " the Affidavit when staying at the student dormitory "-Annex no. 2 of this order. The student will not be accomodated without a complete affidavit.

If the student will live in another room in the academic 2020/2021 (other dormitory) than in the previous one, moving will coordinated according to instructions and an agreement with the relevant dormitory.

12. I am imposing an obligation to ensure that foreign students are informed about conditions of entry into the territory of the Slovak Republic, possible need of isolation on the territory of Slovak republic, submitting to the PCR test for COVID 19, the duty to submit the negative PCR result test when entering the territory of the Slovak Republic according to the measures and guidelines of the Regional Health Public Office. They will be informed about these conditions by the notice on the university website, by email and other standard ways. These information will be updated regularly in case of need.

13. I impose an obligation to ensure thorough cleaning of the ŠDaJ premises as a prevention of spreading of COVID-19 disease according to guidelines of Regional Health Public Office. At least when entering the facility, there has to be hand disinfection available. Increasing intervals of cleaning and disinfection of premises is based on the risk of infection and places with high frequency of people.

Responsible people: director of ŠDaJ , operators of ŠDaJ

Deadline: immediate and permanent

14. There is still an obligation for students, staff and others to wear the mask everywhere in the interior of the ŠDaJ, or otherwise covered airways.

Final provisions

1. This order will be valid and come into effect from 04.09.2020.
2. Failure to comply with the provisions of this order will be considered a serious breach of accommodation regulations or work discipline of employees.

doc. Ing. Klaudia Halászová, PhD.

Rector

Annex n. 2 - "Affidavit prior to arrival to the accomodation facility"

AFFIDAVIT

Signed.....
.....
.....

(fill-out name and surname, date of birth,address of the permanent residence, phone number)

I declare,

1. that I do not show any symptoms of a viral infectious disease in the last 14 days (eg fever, cough, difficulty breathing, muscle pain, headache, tiredness, malaise, sudden loss of taste and / or smell, etc.),
2. I am unaware that I have come in contact in the last 14 days with a person who has been diagnosed with COVID-19 or is suspected of having COVID-19,
3. that in the last 14 days I have not visited a country which, in accordance with the current measure of the Public Health Office of the Slovak Republic, is marked as risky,
4. that in the last 14 days I have attended mass events with more than 100 people or events with international participation
5. that do not have and did not have the duty to remain in home quarantine in last 14 days.

I further honestly declare that in order to maintain public health in the upcoming period I will act responsibly, I will refrain from risky activities, I will limit travelling as much as possible (also within the territory of the Slovak Republic) and I will follow operational instructions of the university and its components published on its website and / or in its premises.

I am aware of the legal consequences if this statement is not true.

In.....Date.....

.....

Manual of recommendations of the "traffic light" system at SUA in Nitra

The document is intended to determine the basic operating conditions for the duration of the COVID-19 pandemic and the need to comply with anti-epidemic measures and recommendations. It regulates only those basic operating conditions that differ (or are modified beyond the scope) from the standard conditions resulting from school, hygiene, labor law and other regulations.

Green phase

Basic recommendations

The entry to the dormitory is restricted only for accommodated people and people who work in the university premises (prohibition of visits). The entry of the public is limited to operations that offer their services inside the premises of the dormitory and are available for the public.

-It's necessary to set up the operation of the dormitory in accordance with hygienic and epidemiologic measures.

-Operations that provide services, and are not managed by the administration of the dormitory are following current measures of Regional Public Health Office.

The administration of the dormitory/ university

Before the beginning of the academic year:

Staff and students are actively informed about the measures that the university implements in its dormitories in order to ensure a safe environment and minimize the risk of infection, and similarly recalls the need for a responsible approach of students towards protecting their health.

The administration of the dormitory/university actively informs especially international students in advance before the deadline for accommodation about the conditions of entry into the territory of the Slovak Republic, an obligation to remain in isolation on the territory of the Slovak Republic, submitting to testing for COVID 19 or submitting the negative result from COVID 19 testing prior to entering the territory of the Slovak Republic according to the measures and guidelines of the Regional Public Health Office. They similarly inform them about any distinctive conditions required by the university in order to provide safe environment.

For (international) students who, after entering the territory of the Slovak Republic, are obliged to stay at home isolation or are interested in taking advantage of such an option, accommodation is set up at

ŠD Poľnohospodár, in which students from abroad can realize home isolation, or wait for the result of the PCR test required after entering the territory of the Slovak Republic. Capacity is usually allocated in a concentrated manner in one dormitory building (ŠD Poľnohospodár), there is one student in the room; the possible need for accommodation for two weeks is taken into account. If the student accommodated in this way has no symptoms COVID-19 disease for two weeks or has a negative test result after at least five days prior to arrival to the Slovak Republic, he will be accommodated . During the isolation of the student him the university provides all-day meals for a fee (breakfast - € 3.10, lunch - € 4.30, dinner -€ 3.80).

It's possible to condition the beginning of the accommodation contract to at least 2 weeks prior to arrival of other students, if operating conditions of the dormitory or the number of students interested in this option don't allow more flexibility.

If a student does not follow accommodation rules, or will not behave in accordance with epidemiological and quarantine measures or guidelines, it is within the competence of the management of ŠDaJ to terminate the quarantine in the SUA facility in Nitra and subsequently to exclude the student from the accommodation for the whole academic year.

Accommodated students are advised to minimize travelling from dormitories (home or elsewhere) during the academic year.

The university will allocate specific capacity for the possible need to isolate students during the academic year at each dormitory.

Student

If the student came from foreign country or returned to the territory of the Slovak Republic from a foreign country, after entering the territory of the Slovak Republic, s/he proceeds according to the current measures of the Regional Public Health Office. If necessary, s/he shall submit to home isolation, submit the negative test result after entering the territory of the Slovak Republic, or submit to testing on territory of the Slovak Republic within the specified period, or proceeds according to other measures and guidelines of the Regional Public Health Office.

In the case of students who do not have the possibility of home isolation before the beginning accommodation, they will inform themselves at the university representatives about possibilities and conditions of home isolation at the dormitory. Similarly, students living in the territory of the Slovak Republic will be asked to postpone the beginning of accommodation, if they have to remain in home isolation, for example because they returned from foreign country, or having symptoms of COVID19 or may be at risk of infection.

As part of the accommodation contract, the student will sign an affidavit (Appendix No. 3) that s/he was not in contact with anyone with a confirmed COVID-19 infection and will follow all recommendations and guidelines by the dormitory and Regional Public Health Office.

The student wears a face mask everywhere inside the premises of the dormitory, except his/her room.

Students are advised to regularly clean their room by using disinfectants, to use liquid disinfectant soap and to take care of other hygienic measures.

Measures taken by the dormitory in order to prevent spreading of COVID 19

Students and members of staff are obliged to wear a face mask in all everywhere inside the premises of the dormitory.

Obligation to use disinfection upon arrival and departure from the premises of the accommodation facility.

Dormitory staff follow operating instructions, internal regulations and measures by Regional Public Health Office.

There will be published instructions on how to proceed with the suspicion of the infection of airways and, in the case of confirmed COVID-19 including contact details that have to be

provided by the student who is accommodated to the dormitory or the university (telephone, email, web form) upon the entrance of the dormitory.

The room where the group of students or staff is located at the same time has to be frequently and intensively ventilated.

Wearing gloves for ordinary activities is not necessary. They are needed, for example, in the preparation of food, disposal of the waste, when doing the disinfection.

Shared toilets must be equipped with a disinfectant soap in the dispenser and disposable paper towels for safe drying of hands. We do not recommend the use of textile towels and air hand dryers.

We do not recommend to use air conditioners (except the ones that are equipped with HEPA filters) and fans.

Cleaning and disinfection of shared toilets takes place at least twice a day and according to current situation.

Cleaning staff must be informed and instructed on stricter cleaning conditions and the need for continuous cleaning and disinfection of contact surfaces, other surfaces and subjects.

Thorough cleaning of all common rooms where students or staff of the dormitory could meet must be carried out at least once a day.

Disinfection of contact surfaces, other surfaces or objects used by large number of people must be performed at least twice a day and as needed (e.g. door handles).

We recommend securing the rubbish bins so that there is no need for physical contact between the hands and the basket (eg removing the top cap of the bin, etc.).

Catering and operation services

Catering and operation services are following measures taken by Regional Public Health Office.

When suspecting the disease

A person with symptoms of a respiratory infection that may correspond to known symptoms of COVID-19 (fever, cough, vomiting, diarrhea, sudden loss of taste and smell, other symptoms of an acute respiratory infection) will not be allowed to enter the dormitory, if this concerns accommodated person, his/her movement in the premises will be limited. If it is possible, s/he will stay in preventive isolation until the doctor determines further treatment.

If the member of staff or student develops symptoms of COVID-19 during the day, s/he informs the university immediately through the designated contacts and members of staff through his/her superior. They discuss further treatment with their doctor.

If the student or member of staff suspects that s/he was infected with COVID-19, the dormitory runs guidelines for this situation- Orange Phase section.

Orange phase

Basic recommendations

The orange phase is announced by the chairwoman of the Monitoring and Coordination Board of ŠDaJ of the SUA after informing it to an individual dormitory facility, unless, on the basis of the information available, it is necessary for the SUA as a whole.

The orange phase is announced for each part of the boarding school individually.

The orange phase occurs in case student or member of staff is suspecting that s/he was infected with COVID-19 disease, or in the case of regulations by Public Health Authority of the Slovak Republic/Regional Public Health Office. In addition to the existing measures, the green phase aims to prepare the dormitory facilities for a possible red phase. It is therefore recommended to mobilize supplies and disinfection measures.

The student can be identified as a suspect infected by COVID 19 only by the locally competent Regional Public Health Office or doctor. In case that:

(a) The Regional Public Health Office shall notify the dormitory about the suspicion of infected student/s or member/s of staff

The dormitory follows the steps below, waiting for instructions and fully cooperating with Regional Public Health Office.

b) The student or employee announces that due to indication by the doctor or the dormitory general physician that s/he suspected with COVID-19 disease:

The dormitory immediately contacts Regional Public Health Office and informs them about the suspicion of student/employee.

When suspecting that student was infected

- If the accommodation facility has free capacities for isolation, the student is obliged to remain in isolation, including close contacts, until the result of the PCR test of the student suspected of infection COVID-19 or guidelines of Regional Public Health Office.
- If there is not enough capacity for individual insolation, it is possible to order the isolation of the entire shared room.
 - o If the result of the PCR test is negative or the Regional Public Health Office issues an instruction, the obligation to remain in isolation ends.
 - o If the result of the PCR test is positive, it goes to the red phase according to methodical directions and student is further managed by Regional Public Health Office .

When suspecting that the member of staff was infected

An employee with a suspected COVID-19 disease is excluded from the work process and until the results of his/her PCR test or the instructions of Regional Public Health Office, they will exclude his/her close contacts from the work process as well. In case of exclusion of employees, as close contacts, the employee will register an obstacle to work on the part of the employer.

If the suspect is subjected to a PCR test and the result is:

- negative, s/he informs the employer and excluded close contacts return to work. The suspect is managed by the general practitioner and the Regional Public Health Office, who decide about the return of the employee into the work process.
- positive, s/he informs the employer, the situation is further managed by Regional Public Health Office goes into the red phase according to methodical directions .

Red phase

Basic recommendations

The red phase occurs with more than two confirmed COVID-19 positive cases without an epidemiological link between students and members of the dormitory staff. The red phase is announced by the Chairwoman of the Monitoring and Coordination Board of SUA after informing it to an individual dormitory facility unless, on the basis of the information available, it is necessary for the SUA as a whole.

In addition to the green and orange phase measures, the following apply:

In the case of a confirmed student

- If the accommodation facility has free capacities for isolation, the student is obliged to remain in isolation, including close contacts, until the result of the PCR test of the student suspected of infection COVID-19 or guidelines of Regional Public Health Office.
- If there is not enough capacity for individual insolation, it is possible to order the isolation of the entire shared room.(coordinated with Regional Public Health Office)

In cooperation with Regional Public Health Office , it is possible to transport Slovak COVID-19 positive students home (conditions for home isolation have to be created).

The operator will provide food delivery to an isolated student at the accommodation facility (which the student pays for) straight to his/her room, as well as collect the waste and ensure shopping in case of need.

In the case of a confirmed employee

- It is obliged to isolate itself in the home quarantine, to immediately inform the employer on positivity and to be cooperative with the relevant Regional Public Health Office and regulations of Public Health Authority
- Premises where the positive employee has been moving for the last 48 hours before entering isolation will be subjected to increased disinfection.

Accommodation facility measures for the prevention of COVID-19

In the case of the declaration of a red phase in connection with the disease on COVID-19, the regulations of Public Health Authority and of orange phase remain valid and are further enhanced by following regulations:

- Closure of all operations of services that are managed by the accommodation facility within dormitory premises.

- Other operations that are not managed by the accommodation facility are governed by the regulations of the Public Health Authority.

Organization of the operation

In the case of a red phase declaration in relation to COVID-19 disease lasting at least one week, with several confirmed cases at dormitory, regulations of Public Health Authority remain valid and are further enhanced by following regulations:

- The university will consider interruption of providing accommodation services in specific parts of dormitory premises, in selected objects or to selected groups of students (for example, students who have a permanent stay in the Slovak Republic), which will be announced to the accommodated students well in advance.
- International students may remain in the accommodation facility in home isolation, with the exception of providing food and basic necessities.